



ITU

International Technological University

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Phone (888) 488-4968

www.itu.edu

Reduced Course Load Request Form (F1 Students Only)

Do not drop below or enroll for less than a full course load (9 credit hours) without approval from your Academic Counselor and International Student Office.

First Name

Middle Name

Last Name

Student ID

SEVIS ID (F-1 student only)

Phone Number

Date of Birth

Academic Program (i.e., MS Digital Arts)

Indicate the reason for the Reduced Course Load (check one):

Final Session – Student will complete their program and needs less than a full course load to graduate (must be submitted with Petition to Graduate).

Medical Reason (attach doctor's letter).

Academic Difficulties – First Trimester Only (check one):

Initial difficulties with English language

Initial difficulties with courses

Unfamiliar with U.S. teaching methods

Indicate the term and year for which you are requesting a reduced course load:

Spring Summer Fall Year: _____

Indicate the number of units you will be taking during the reduced course load:

3 credit hours 6 credit hours Other: _____

Student Signature

Date

Administrative Use Only:

Academic Counselor: _____ Date: _____

(Academic Difficulties Only)

Registrar's Office: _____ Date: _____

(Final Term Only)

Int'l Student Office: _____ Date: _____

Comments: _____