



INTERNATIONAL TECHNOLOGICAL UNIVERSITY

SEMESTER BREAK REQUEST FORM

Name: _____ Student ID #: _____

Email: _____ Telephone: _____

Degree at ITU: _____ SEVID ID: _____

Reason for Semester Break:

Semester/year of request break:

*Please note only students who have registered for two full time (consecutive) semesters on F-1 status in one academic year can request for a semester break.

*Please submit your **Add/Drop** and **Refund Request** form along with this form. Refund will only be processed after all checks given by students have been deposited and cleared. ITU will not hold or return any checks back to students. Please refer to the ITU's refund policy on ITU's website for the percentage of tuition refundable.

Approved by: _____

Signature: _____

Date: _____

For official Use only

355 W. San Fernando Street, San Jose, CA 95113

www.ITU.edu